

**Hooksett Sewer Commission**  
**August 7, 2012**  
**Minutes**

The meeting was called to order at 12:00 PM. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Roger Bergeron, and Superintendent Bruce Kudrick.

**APPROVE & SIGN MINUTES FROM JULY 17, 2012 COMMISSION MEETING**

Commissioner Bergeron made a motion to accept the July 17, 2012 as read. Commissioner Kotowski seconded. All in favor, motion carried unanimously. On the July 19<sup>th</sup> workshop minutes Commissioner Kotowski made a motion to accept the minutes as read. Chairman Baines seconded. Commissioner Bergeron abstained. All in favor, motion carried.

**APPROVED AND SIGNED MANIFESTS**

**READ CORRESPONDENCE**

**FINANCIAL REPORT** – Guy Beloin – Mr. Beloin submitted his end of year report for the Commissioners to review. It included the bank account cash balances for June 2012, the final expansion summary report ending June 30<sup>th</sup>. The expansion report showed the final amount of \$37,143.28 as a surplus after all expected bills are paid. He then went over the unaudited balance sheet comparing fiscal year 2011 to fiscal year 2012. The most remarkable differences dealt with the construction costs that were not a factor in the 2012 budget, nor did disk clean-up have the effect on 2012 as it did in 2011. In the Actual vs. Budget spreadsheet, the two things that Mr. Beloin wanted to point out to the Commissioners was that the legal line items is very high, and that the remainder of the \$991,000 that was put aside for disk clean-up in fiscal year 2011 has been spent in 2012. The profit and loss summary of actual vs. budget between fiscal years 2011 and 2012 was also reviewed. Sewer use charges were 3.74% less in 2012 than 2011. However, this loss was offset by revenue obtained by PSNH dump fees. Legal fees were of course much higher than predicted, and there has been two payments on the debt service for loans in 2012. The last thing Mr. Beloin wanted to point out to the Commissioners was the costs of the expansion project, and the amount of expenses that were not eligible for reimbursement. These expenses, which includes roughly \$65,000 from PENTA and \$128,000 from NH Peterbilt equal \$237,978.09. These expenses will all come out of System Development Fees. Commissioner Kotowski made a motion to accept the financial report, Commissioner Bergeron seconded. All in favor, motion carried unanimously.

**SUPERINTENDENT'S REPORT**

**COMPOSTING SITE** – Supt. Kudrick told the Commissioners that he has been contacted by David Campbell regarding the possible need to move the compost site from the current location at the industrial park to a similar sized piece farther down on Lehoux drive. Mr. Campbell may have a project that will need some of the acreage on the current site. Details are still being finalized, but Mr. Campbell wanted to let the Commissioners know. Supt. Kudrick stated that the site the composting area might be moved to could actually be better, there would not be a need for a pump station, he would be able to create a gravity feed. The Commissioners should go down and inspect the site to see what they think of such a move. Supt. Kudrick did tell Mr.

Campbell that any costs involve with surveys and deeds etc., would have to be picked up by Manchester Sand & Gravel.

**WASTE MANAGEMENT** – Supt. Kudrick has been contacted by Waste Management with a new contract amount that does not include trucking fees. The tonnage fee will be \$80 a ton and it would have to be trucked to Rochester.

**PARK PLACE MOTEL** – The owner was supposed to come before the board today to discuss hooking the failed septic section to sewer but did not attend the meeting today. He has been sent the easement agreement that states that the motel must hook onto the sewer when the septic system fails. The building inspector for the town has also been notified.

**KRUGER** – Kruger had said it would like to do more tests that would enable them to measure all the flows. This would help to determine how many more screens will need to be added to the system. They had wanted to do testing on the one week that Supt. Kudrick could not do it. They called Don Graves and Nelson Thibault to try to change Supt. Kudrick’s mind about the timing. Then on August 3<sup>rd</sup> Supt. Kudrick was sent an email stating they did not want to do that testing after all, but wanted to remove the inserts and run tests using only the sparges. Supt. Kudrick stated that he and Don Graves are still going to perform the original tests that had been discussed tomorrow (August 8<sup>th</sup>).

#### **SCHEDULED APPOINTMENTS**

There were no scheduled appointments.

#### **NON-PUBLIC SESSION**

The Commission did not go into non-public session.

#### **OLD BUSINESS**

**WALMART MEETING** – Supt. Kudrick asked Chairman Baines how the meeting went between Leo Lessard and JoAnn Duffy from the Town, Chairman Baines and representatives from Walmart regarding installing sewer along Route 3-A. Chairman Baines told him the main purpose of the meeting was to bring Walmart up to date on what the Town was thinking regarding this process, and then discuss what next steps to take. Chairman Baines stated that Walmart seemed very agreeable to what was said. Chairman Baines also asked that the Town Attorney become involved in the process as the Town was going to be benefitting greatly if the sewer project comes into fruition. Ms. Duffy told him that she would discuss the matter with the Town Administrator.

#### **NEW BUSINESS**

After favorable reviews, the commissioners voted unanimously to give the employees of the Hooksett Sewer Commission a 2% raise to begin July 1, 2012.

#### **PUBLIC INPUT**

There was no public input.

**ADJOURNMENT**

Commissioner Bergeron motioned to adjourn at 1:15 PM, Commissioner Kotowski seconded.  
All in favor, motion carried unanimously.

Respectfully submitted

Commissioner Frank Kotowski  
Clerk